

SITE SET-UP FIRE SAFETY CHECKLIST

COMPLETE
YOUR FORM
THEN
REMOVE
AND KEEP

If you're setting up site, here's a quick checklist to help ensure that you have given sufficient consideration to the fire safety on your site. If you have questions on specific points, or require further guidance, give us a call on **0330 7000 777** or drop us a line to **info@howleruk.com**.

FIRE PREVENTION & MANAGEMENT	YES	NO
Do you have a documented Fire Risk Assessment?		
Do you have a documented Emergency Evacuation Plan?		
Are the fixed electrical installations in site accommodation/containers tested and certificated?		
Has PAT testing been carried out on portable electrical appliances in the site accommodation?		
Is there a suitable smoking shelter?		
Do your security arrangements take into account the risk of arson?		
Are the heating arrangements safe and adequate?		
Are there suitable storage arrangements for any flammable gas on site?		
Are there suitable storage arrangements for any flammable liquids on site? (e.g. fuel tanks)		
Are there suitable controls in place for any hot works?		
Is fire safety training included in the site induction?		
Are daily fire checks of the site carried out (at end of day)?		
Has an inspection and maintenance schedule been agreed for the fire safety equipment?		

MEANS OF RAISING THE ALARM	YES	NO
Is there a suitable means of raising the alarm in event of fire?		
Do you have automatic detection in site accommodation where fire could develop undetected?		
If the temporary building or accommodation is inside the building under construction or within 10m of it, or within 10m of any other permanent building, is a fire alarm system complying with BS 5389-1 installed therein?		

MEANS OF FIGHTING FIRE	YES	NO
Do you have 1 x 9L Water or 6L Foam extinguisher and 1 x 2kg CO ₂ for every 200m ² of floor area?		
Can you reach an extinguisher within 30m of any point in the building?		
Do you have a Wet Chemical extinguisher if you are using cooking oils and fats?		
Do you have a fire blanket in the canteen?		
Do you have a Powder extinguisher adjacent (but not in) the LPG Gas Cage?		
Do you have a Powder extinguisher near LPG risks on site?		
Does all ride-on plant have a suitable extinguisher on the vehicle?		
Are suitable extinguishers provided near Hot Works?		
Are there suitable Foam and/or Powder extinguishers near any fuel tanks or other fuel storage?		
Do you have a reasonable proportion of spare extinguishers in case an extinguisher is used?		

COMMENTS / ACTIONS TO TAKE

Continue to the next page...

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SITE SET-UP FIRE SAFETY CHECKLIST (SHEET 2)

EXTINGUISHER PLACEMENT AND MAINTENANCE

YES NO

Are all extinguishers suitably mounted and protected?

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Are all extinguishers within date with service label/tag in place, showing next due date?

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Are you reviewing the provision and location of extinguishers as the work progresses?

☐☐

FIRE SAFETY SIGNAGE

YES NO

Are all fire exit routes clearly signed?

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Are Fire Action notices installed in suitable locations?

☐☐

Are there adequate 'No smoking' signs?

☐☐

Are the fire extinguishers and other firefighting equipment clearly marked?

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Is the Assembly Point clearly marked?

☐☐

MEANS OF ESCAPE

YES NO

Are there adequate clearly marked escape routes?

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Is there emergency lighting to aid escape from the site accommodation in the event of power failure?

☐☐

LIAISING WITH THE LOCAL FIRE AUTHORITY

YES NO

Has contact been made with the local fire and rescue service to identify access requirements?

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Has a site layout plan been provided to the fire and rescue service?

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▶ COMPLETED BY

▶ SIGNED BY

▶ DATE

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TEAR ALONG DOTTED LINE

